



The Tree House After School Provision

Wrestlingworth Infant School



BOOKING FORM

Childs full name:	
DOB:	
School:	
School Year:	
Class:	
URN (for payment):	
Email address (for invoice & confirmation)	

Has your child attended The Tree House in the last 6 months? YES / NO. If No, then please complete a new registration form.

Sessions Required (Please tick):

TIME	Monday	Tuesday	Wednesday	Thursday	Friday	Daily Cost
3.30pm-4.30pm						£6.00
3.30pm-5.45pm						£12.00

Registration form: Please ensure a one-off registration form has also been completed. Children cannot attend without a registration form being completed.

Fees: Payment is required before your child attends the wraparound provision. Payment is due monthly in advance following receipt of your invoice.

Childcare Vouchers: We are registered for tax free Childcare vouchers for The Tree House. Please use the reference 109609.

Priority: Will be given to children attending 3 or more sessions each week and will be on a first come first served basis.

Notice: Please give 1 months' notice if you no longer require wraparound care. You can inform the relevant school office.

Non-attendance: If your child is booked to attend The Tree House provision but will be absent that day please leave a message at the Wrestlingworth school office, on 01767 631249. Payment will be non-refundable for any missed sessions.

Late pick up: If you are late collecting this will be charged at £3 for up to 15 minutes. Any time after 15 minutes will be charged at £6.00.

Ad-Hoc Use: Subject to availability, parents may book their child in on an ad-hoc basis. We recommend that a registration form is completed to ensure a child can be taken on at short notice.

Parent / Carer Name: _____ Date: _____

Parent / Carer Signature: _____

BY SIGNING THIS FORM YOU ARE AGREEING TO ADHERE TO THE TERMS OF OUR WRAPAROUND POLICY, WHICH IS AVAILABLE TO READ ON OUR WEBSITE.